

MINUTES
HAMILTON COUNTY BOARD OF COMMISSIONERS
APRIL 27, 2015
Commissioners Courtroom
Hamilton County Government and Judicial Center
One Hamilton County Square
Noblesville, Indiana

The Commissioners met in Executive Session in Conference Room 1A at 12:19 p.m. President Heirbrandt called the public session to order at 1:00 p.m. declaring a quorum present of Commissioner Christine Altman, Commissioner Steven C. Dillinger and Commissioner Mark E. Heirbrandt. Mr. Mike Howard led the Pledge of Allegiance.

EXECUTIVE SESSION MEMORANDA

Approval of Executive Session Memoranda

Altman moved to approve the Executive Session Memoranda of April 13, 2015 and April 27, 2015. Dillinger seconded. Motion carried unanimously.

MINUTES

Approval of Minutes

Dillinger moved to approve the minutes of April 13, 2015 and April 16, 2015. Altman seconded. Motion carried unanimously.

BID OPENINGS

Bridge #54 Rehabilitation

Howard opened the bids for rehabilitation of Bridge #54, 276th Street over Little Cicero Creek. Form 96, Non-Collision Affidavit, Bid Bond, and Financial Statement were included in all bids unless otherwise noted. Dillinger moved to forward the bids to highway staff for review and recommendation later in the meeting. Altman seconded. Motion carried unanimously.

- Duncan Robertson \$734,898.31
- Hoosier Pride Excavating \$575,936.52
- R.A. Myers Construction \$472,606.36
- Schutt-Lookabill \$693,779.54
- Trisler Construction \$571,387.72

[2:08:39] Neal recommended the bid for Bridge #54 be awarded to R.A. Myers Construction as the lowest responsive bidder. Altman so moved. Dillinger seconded. Motion carried unanimously.

Bridge #159 Rehabilitation

Howard opened the bids for rehabilitation of Bridge ##159, Eller Road over Cheeney Creek. Form 96, Non-Collision Affidavit, Bid Bond, and Financial Statement were included in all bids unless otherwise

MINUTES
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noted. Altman moved to forward the bids to highway staff for review and recommendation later in the meeting. Dillinger seconded. Motion carried unanimously.

- Duncan Robertson \$634,854.36
- Hoosier Pride Excavating \$463,797.85
- Schutt-Lookabill \$638,074.80

[2:09:00] Neal recommended the bid for rehabilitation of Bridge #159 be awarded to Schutt-Lookabill as the lowest responsive bidder. Altman so moved. Dillinger seconded. Motion carried unanimously.

Small Structures #31008 and #31069

Howard opened the bids for Small Structure #31088 (Bridge #301), Small Structure #310069 (Bridge #302), 276th Street and Six Point Road/Jay Ditch in Adams Township. Form 96, Non-Collision Affidavit, Bid Bond, Financial Statement, and Acknowledgment of Addendum (1) were included in all bids unless otherwise noted. Dillinger moved to forward the bids to highway staff for review and recommendation later in the meeting. Altman seconded. Motion carried unanimously.

- Duncan Robertson \$1,141,769.86
- Hoosier Pride Excavating \$773,728.50

[2:09:25] Neal reported upon review of the bids there were four (4) extension errors in the Hoosier Pride Excavating bid but once adding those amounts in they still remained the low bidder with a new bid amount of \$843,728.50. Dillinger moved to award to Hoosier Pride Excavating. Altman seconded. Motion carried unanimously.

4-H Building Rental

Howard opened the bid for the rental of the Hamilton County 4-H Barns for the 2015-2016 winter storage season. One (1) bid was received from Thomas A. Mills in the amount of \$8,501. Included with the bid was a check for the required \$500 security deposit. Altman moved to forward the bid and security deposit to the Auditor whom will forward it to the 4-H staff for review and recommendation at a later date. Dillinger seconded. Motion carried unanimously.

MINUTES
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APRIL 27, 2015
Commissioners Courtroom
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HIGHWAY BUSINESS

Bridge #547 Inspection Agreement

Mr. Jim Neal requested approval of an Agreements (HCHD #A-15-001) between the Owner and Hamilton County for Inspection and Testing Services and between the Engineer and Hamilton County for Jackson's Grant Development (Bridge #547 over Williams Creek located west of Springmill Road/north of 116th Street in Clay Township. Altman moved to approve. Dillinger seconded. Motion carried unanimously.

Hague Road & Carrigan Road Roundabout Construction Inspection Agreement

Neal requested approval of an agreement with USI Consultants (HCHD #E-15-0003) for Construction Inspection for the 209th Street and Hague Road Roundabout Project the letter designating the project representatives for this project. This is a federal aid project and is set for letting July 8, 2015. This agreement has a not to exceed amount of \$124,500. Dillinger so moved. Altman seconded. Motion carried unanimously.

Pedestrian Heads and APS Upgrade Supplemental Agreement No. 1

Signal Head Per Lane and Flashing Yellow Arrow Supplemental Agreement No. 2

146th Street Multi-use Path/Sidewalk and ADA Improvements Supplemental Agreement No. 2

Neal requested approval of the following agreements with First Group Engineering, Inc. These agreements are updating hourly rates for the inspectors there are no dollar changes for the not to exceed amounts:

- Supplemental Agreement No. 1 (HCHD #E-14-0016) for construction engineering, countdown pedestrian heads and APS Upgrade at various locations in Hamilton County.
- Supplemental Agreement No. 2 (HCHD #E-14-0007) for construction inspection of Signal Head per Lane at various locations throughout Hamilton County.
- Supplemental Agreement No. 2 (HCHD #E-14-0008) for construction inspection of 146th Street Multi-use Path/Sidewalk and ADA Improvements.

Altman so moved. Dillinger seconded. Motion carried unanimously.

Carey Road to Herriman Boulevard Path Project Construction Inspection Agreement

Neal requested approval of a LPA (Local Public Agency) Consulting Agreement (HCHD #E15-0002) with First Group Engineering, Inc. for the construction inspection and engineer assignment letter of the multi-use path along the north side of 146th Street from Carey Road to Herriman Boulevard. Altman moved to approve. Dillinger seconded. Motion carried unanimously.

MINUTES
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APRIL 27, 2015
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Ordinance 4/27/15/A – Vacation of Public Right of Way for Clarksville Christian Church

Neal requested approval of Ordinance 4/27/15/A, An Ordinance Vacating Public Right of Way in Hamilton County, Indiana for Clarksville Christian Church. Altman moved to suspend the rules to consider Ordinance 4/27/15/A on first reading. Dillinger seconded. Motion carried unanimously. Altman moved to adopt Ordinance 4/27/15/A. Dillinger seconded. Motion carried unanimously.

2015 Treated Salt Bid Award

Mr. Brad Davis reported Hamilton County is the lead agency for obtaining bids for treated salt for the entities of Carmel, Carmel Clay Parks, Cicero, Westfield, Arcadia, Fishers, Noblesville and Sheridan. Cargill was the successful bidder for treated salt last year and is willing to renew their bid for the 2015-2016 period (June 1, 2015 to March 31, 2016) but with a 7% increase, they are not willing to renew at the same price. Davis recommended renewal with Cargill, Inc. as the supplier for treated salt for the price of \$85.47/delivered ton. Dillinger moved to approve. Altman seconded. Motion carried unanimously.

HAMILTON COUNTY TRANSIT

Letter of Intent for 2016 Transit Capital Grant

Ms. Debbie Laird requested approval of Section 5339 Intent to Apply for Funding Form for the 2016 capital funding for the purchase of five (5) buses for Hamilton County Express (HCE). The total grant is \$252,875 with the federal share at \$202,300 and local share at \$50,575. Four of the five new buses will replace buses with mileage ranging from over 144,000 up to 177,000 miles with an age range of five to seven years. The Indiana Department of Transportation (INDOT) recommends replacing a bus after four years of service or 100,000 miles. The fifth bus will increase the total fleet to 23 buses. HCE is unable to meet the demands of Hamilton County riders because they have reached their capacity. The denial rate has increased 21% from the first quarter of 2014 to the first quarter of 2015; this translates to 302 Hamilton County residents whom were unable to get to work, to the doctor or other destinations. Since 44% of HCE riders are going to work so we can safely assume 44% of those 302 denied riders were unable to get to work. This figure affects more than the individual, but also the economy of Hamilton County. Each bus completes an average of 2,702 trips per year. Based on the denials in the first quarter of 2015 HCE can expect to deny a total of 1,208 rides in 2015 with 44% of that or 535 riders will be denied a ride to their places of employment. By adding the additional bus they will be able to reduce the denial rate to less than 1%.

Altman asked if Janus has the operating revenues to put the new bus in service? Laird replied yes. Altman asked if they have spoken with the county council in terms of allocating the local share? Laird replied no. Ms. Kim Rauch stated this request is for the 2016 budget. Altman stated typically on these

MINUTES
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APRIL 27, 2015
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grants we are signing in good faith that we will have those monies available. Altman would prefer they speak with Council. Laird stated their grant application is due in June; they will be receiving the application to complete within the next two weeks. Altman confirmed this is the commitment for the local share? Laird replied correct. Altman supports it but is concerned if there is not a time crunch we go through the process and talk with Council. Dillinger stated the Council meets next Wednesday, why don't we just approve it pending Council's approval. Altman agreed. Dillinger moved to approve the request pending Council approval. Altman seconded. Altman asked the Auditor if there is time to get this on the Council agenda? Coverdale replied no, not for an appropriation. Altman asked if they could approve a Resolution supporting it? Howard told Ms. Laird the Commissioners do not want their name going in on a submission for a bus that is not funded, she will need to go before the Council as quickly as she can get there. Coverdale stated the Council will not decide this until budget hearings because this is for the 2016 budget. Dillinger replied it would be nice if they were informed and would discuss it and give us some direction. Motion carried unanimously.

HCE First Quarter Report

Laird requested the President's signature on the HCE First Quarter Report to INDOT.

PLAN COMMISSION

1090 East 236th Street Dilapidated Structure

Mr. Charles Kiphart reported this morning he visited the site of the dilapidated structure located at 1090 East 236th Street, Sheridan. They have about half of the structure torn down and in a dumpster. There is standing water on the property and the owners have reported they have had problems tearing down the structure with all of the rain. Kiphart recommended this be continued for four (4) weeks. Altman moved to continue this for six (6) weeks (May 26, 2015). Dillinger seconded. Motion carried unanimously.

425 East 199th Street Structure Removal

Kiphart reported this morning he visited the property located at 425 East 199th Street, Westfield. The property owner has removed some of the structure, he and his daughter are trying to take down a very large building. He has taken down about 25% of the structure. We do have his attention, he is working on it and it does look a lot better. He has one more truss to take off the roof and the back of the two sided walls. Kiphart recommended we continue this for six (6) weeks. Dillinger so moved. Altman seconded. Altman asked if we know if he has any liability insurance on that property? Kiphart replied he does not know. Altman stated if we have a building that is not trussed, it is not terribly stable. Howard reported the county is not a party so the liability to us would be De minimis. We have people with limited means removing the structure on their own, do we want to add that cost on? Kiphart will discuss it with the owner. Motion carried unanimously.

MINUTES
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APRIL 27, 2015
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GIS

Memorandum of Understanding to Share GIS Data

Mr. Larry Stout requested approval of a Memorandum of Understanding (MOU) to Share GIS Data between Hamilton County and the Information Services Agency (ISA) of Indianapolis-Marion County. We had a similar agreement with IMAGIS Consortium, which was dissolved at the end of 2014. It is a two-way agreement, everything we give them they give us. All of the restrictions we have with their data they would have with our data. The GIS Policy Committee has recommended approval. Altman asked if this data will be available to the public online? Stout reported we can make their data available to the public online for viewing but not for download and the same for ISA. Altman moved to approve. Dillinger seconded. Motion carried unanimously.

SAFETY RISK MANAGER

Introduction of George Martin

Mr. Dan Papineau introduced Mr. George Martin; he has volunteered to help the County with our ADA (Americans with Disability Act) transition plan. Martin is completely deaf from birth and is an advocate for the deaf. Papineau reported there is a device for the deaf that can be plugged into a phone and it can be used for remote video interpreting. This is expensive at \$4.00 per minute verses an interpreter that costs \$35-\$50 per hour. Heirbrandt thanked Martin for his help.

Compressed Natural Gas Training

Papineau reported on the Compressed Natural Gas (CNG) Training. Captain Benny Craig is overseeing the training and is the administrator for the recordkeeping.

Number of drivers trained

Parks – 9

Prosecutors – 1

Highway – 23

Number of CNG vehicles in use

Buildings & Grounds – 1

Highway – 2

Parks – 1

Prosecutor – 1

Fire Extinguisher Training Equipment Request

Papineau requested approval to purchase equipment for fire extinguisher training. The cost is \$12,382.36. Aim Right has been doing the training for the past six (6) years but the company's owner is

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experiencing health issues and Papineau is not sure how much he will be able to provide training this year. This equipment and video is the same system Aim Right uses. He will be able to offer more training to more individuals throughout the county. Currently 400 employees are trained per year. The funds are in his budget for training, he would like to move those funds to purchase the equipment and he will need an additional \$6,000 to complete the purchase. Dan Stevens believes the \$6,000 is already in the Commissioners budget. Papineau will be doing the training. In the past he has always been in attendance during the trainings and has already done the training a couple of times. Altman moved to approve. Dillinger seconded. Motion carried unanimously.

COMMUNITY DEVELOPMENT BLOCK GRANT

Request for Release of Funds

Mr. Mark McConaghy requested approval to release funds for two (2) projects:

- Habitat Acquisition Activity
- Noblesville Infrastructure Activity

Dillinger moved to approve. Altman seconded. Motion carried unanimously.

106 Review Letters

McConaghy requested approval of the submittal of two (2) 106 Review letters to the Indiana Department of Natural Resources for Habitat for Humanity acquisitions:

- 954 Mulberry Street, Noblesville
- 1887 Cherry Street, Noblesville

Altman moved to approve. Dillinger seconded. Motion carried unanimously.

Good Samaritan Network Subrecipient Agreement

McConaghy requested approval of the Subrecipient Agreement with Good Samaritan Network associated with their new Healthy Helpings Program. Altman moved to approve. Dillinger seconded. Motion carried unanimously.

COMMISSIONER COMMITTEE REPORTS

Cumberland Road Corrections Facility Master Plan

Dillinger reported we are getting ready to kick off the compilation of the Cumberland Road Corrections Facility Master Plan and there are a few additional items we need to consider:

- Personnel Committee met with the Coroner and he is running into lack of space for bodies. Riverview Health and Randall & Roberts have been helping but the new hospitals in Hamilton County do not have morgues. The Personnel Committee would like to study the potential of

MINUTES
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APRIL 27, 2015
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building a morgue on the jail property. The City of Noblesville has also asked about the possibility of building a police department for Noblesville on the same campus. We have also been discussing relocating the Detectives from the old jail due to the maintenance expenses. . The conclusion was to possibly work out a co-op with Noblesville that if they are allowed to build on the property they would include a morgue and a space that the county detectives would share with the city detectives. This would allow a consolidation of services, ex: laboratory. Dillinger would like to request an expansion of the survey's scope to include the feasibility of adding this space. Sheriff Bowen believes this is worth looking into. Altman suggested adding the health department property into the study; it might be an appropriate location for the morgue if we can provide security. The Coroner's office is already located in this building.

Dillinger moved to contact RQAW/DLZ to request expanding the study to include these issues and the land to the east of SR 37. Altman seconded. Motion carried unanimously.

Howard pointed out the number one priority of that site for the long term is for the custody of prisoners. There are no economies of scale if you start moving them off site. Anything that will diminish that capacity for 100 years needs to be placed somewhere else.

SB 251

Heirbrandt reported SB 251 did pass the Indiana House and Senator Kenley's concurrence. It will now go to the Governor to sign.

Westfield Stage Collapse

Heirbrandt commended Mr. Snowden, dispatch, and all the first responders for their actions during the Westfield High School stage collapse. Communication is the key for all of this and the investment made into the radio system made a huge difference and was money well spent. Dillinger and Altman concurred.

DIRECTOR OF ADMINISTRATION

Meeting Date for Wage Survey Results

Mr. Dan Stevens reported a date needs to be established for the joint meeting with the Council to discuss the wage survey results. The Commissioners suggested June 4th at 6:00 p.m. but then decided on May 26th at 6:00 p.m. which would allow the Council to work on budget instructions for 2016.

MINUTES
HAMILTON COUNTY BOARD OF COMMISSIONERS
APRIL 27, 2015
Commissioners Courtroom
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Geist Bridge Closure

Dillinger moved to allow the closure of the bridge at Geist marina for the annual Blast on the Bridge July 4th celebration. Altman seconded on the same terms and conditions with insurance. Motion carried unanimously.

Cicero Wage Determination Committee Appointment

Altman moved to appoint Michael Murphy to the Cicero Wage Determination Committee. Dillinger seconded. Motion carried unanimously.

Special Olympics Torch Run Closing Ceremonies

Altman moved to approve the use of the east side of the historic courthouse for the closing ceremonies of the Special Olympics Torch Run on May 29, 2015. Dillinger seconded. Motion carried unanimously.

Comprehensive Community Plan for Drug Free Indiana

Stevens reported the Commissioners have been notified by the Indiana Criminal Justice Institute that the Governor's Commission for a Drug Free Indiana has reviewed and approved the County's Comprehensive Community Plan.

Reserved Parking Agreement with Noblesville

Stevens requested approval of an agreement between Hamilton County and the City of Noblesville Concerning Parking within the City of Noblesville. The agreement is for two spots, possibly three if needed with the county agreeing to pay \$300 per space per year for parking spaces in the Logan Street parking lot to be used by county employees that need to park closer to the Judicial Center due to medical needs. This will eliminate the need to apply for special parking passes every time they are needed. Altman moved to approve. Dillinger seconded. Motion carried unanimously.

Youth Services Awards

Stevens reminded the Commissioners about their presentation of the Youth Services Awards today at 4:30 p.m.

Executive Session

Stevens reminded the Commissioners about their Executive Session scheduled for 3:30 p.m. today.

Election Day Workers Security Check Requirements

Dillinger moved to waive the requirement of a security check for the Election Day workers because there is not enough time to do the background checks. Altman seconded. Motion carried unanimously.

MINUTES
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APRIL 27, 2015
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Tower(s) Structural Analysis

Mr. Mike Snowden updated the Commissioners on the 400' and 630' radio towers. They are both rated as a Class 2 tower which has not presented a problem to date. Revision G of the code just put in place December 2014 is the level that all of the towers have to be. The 400' tower was built during Revision E and the 630' tower built at Revision F. This means anything that changes on the towers has to meet the new standard which is more stringent. The 400' tower has a structural analysis performed in January 2015 showing some deficiencies that will have to be corrected before anything can be placed on the tower. Indiana On-Ramp did not get the construction drawings as part of their structural analysis so for \$2,000 Fullerton Engineering will provide those drawings to the county so we can then estimate the cost of upgrading the 400' tower.

The 630' tower had the structural analysis done by Motorola as part of their initial project however equipment has been removed from that tower so we now need a new structural analysis at an estimated cost of \$10,000. The Commissioners have approved up to \$20,000 for these analyses so they will proceed.

Altman asked if we need to do anything on the 630' tower due to the county's activities or do we need to know where we are after the removal of the Harris equipment? Snowden confirmed that we need to know where we are after the removal of the Harris equipment.

Heirbrandt asked if Snowden has had any further discussions with On-Ramp? Snowden replied no. We have found it is easier to reach out directly to the engineering firm they utilized rather than having another firm duplicate the work.

Use of Historic Courtroom

Altman reported she has been approached by a law firm that will be celebrating their 100th anniversary and they would like to use the historic courthouse for a celebration party and if so could a caterer be brought in that would serve alcohol with food? Dillinger remembers having a caterer with food but we have not allowed alcohol. The event would be after business hours with an estimated 100 people in attendance over a course of a few hours. Dillinger suggested they submit a proposal with Dan Stevens reviewing the security and building use requirements and then the Commissioners can make a decision.

MINUTES
HAMILTON COUNTY BOARD OF COMMISSIONERS
APRIL 27, 2015
Commissioners Courtroom
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AUDITOR

Liability Trust Claim – Witham Toxicology

Ms. Dawn Coverdale requested approval of a claim to be paid out of the Liability Trust Account to Witham Toxicology Laboratory in the amount of \$130. Altman moved to approve. Dillinger seconded. Motion carried unanimously.

Acceptance of Bonds/Letters of Credit – Drainage Board

Altman moved to accept Bonds/Letters of Credit for the drainage board. Dillinger seconded. Motion carried unanimously.

- HCDB-2015-00017 – Westchester Fire Insurance Company Performance Bond No. K08446337 for the Woods at Shelborne Section 1 Monumentation in the amount of \$5,568.
- HCDB-2015-00017 – Westchester Fire Insurance Company Performance Bond No. K08446337 for the Woods at Shelborne Section 1 Monumentation in the amount of \$5,568. (Bond Rider changing the Principal Name from City of Carmel to Hamilton County Board of Commissioners).
- HCDB-2015-00018 – Westchester Fire Insurance Company Performance Bond No. K0844639 for the Woods at Shelborne Section 1 Storm Sewer Improvements in the amount of \$363,172.80.

Payroll Claims

Dillinger moved to approve payroll claims for the period of March 28-April 10, 2015 paid April 24, 2015. Altman seconded. Motion carried unanimously.

Vendor Claims

Dillinger moved to approve vendor claims to be paid April 28, 2015. Altman seconded. Motion carried unanimously.

Dillinger moved to adjourn. Altman seconded. Motion carried unanimously.

MINUTES
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APRIL 27, 2015
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Commissioner Correspondence

Letter from State Representative Schaibley re: SB 251

DNR Notification re: Archaeological Site 12H1052

Indiana Department of Environmental Management:

- a. Minor Source Operating Permit Approval – Indianapolis Woodworking International
- b. SSOA Administrative Amendment – 5001 E. 106th Street - Indianapolis
- c. Minor Source Operating Permit Approval – Bates Technologies, Inc. - Fishers
- d. Title V Significant Permit Modification – ID Castings, LLC - Noblesville

Present

Christine Altman, Commissioner

Steven C. Dillinger, Commissioner

Mark Heirbrandt, Commissioner

Dawn Coverdale, Auditor

Dan Stevens, Director of Administration

Kim Rauch, Administrative Assistant to Auditor

Michael Howard, Attorney

Mark Bowen, Sheriff

Brad Davis, Highway Director

Jim Neal, Highway Engineer

Joel Thurman, Highway Project Engineer

Brandi Tarnier, Highway Public Service Representative

Matt Knight, Highway Bridge Program Engineer

Faraz Khan, Highway Staff Engineer

Christopher Burt, Highway Engineering Technician

Tim Knapp, Highway Right-of-Way Manager

Chuck Kiphart, Plan Commission

Linda Burdett, Plan Commission

Debbie Laird, Janus Developmental Services

Chris Sorensen, Janus Developmental Services

Laura Miller, Janus Developmental Services

Larry Stout, GIS

Dan Papineau, Safety Risk Manager

George Martin, ADA Advocate

Mark McConaghy, Noblesville Housing Authority

Patti Smith, BLN

Becki Wise, USI

MINUTES
HAMILTON COUNTY BOARD OF COMMISSIONERS
APRIL 27, 2015
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Angela Pearl, HNTB
Floyd Burroughs, Hannum Wagle & Cline
Chris Jensen, CHA
Sadie Reecer, The Current
Don Jellison, The Noblesville Reporter

APPROVED
HAMILTON COUNTY BOARD OF COMMISSIONERS

Christine Altman
Steven C. Dillinger
Mark Heirbrandt

ATTEST
Dawn Coverdale, Auditor

Date Approved: 5/11/2015